

The FA Charter Standard Club Programme Incident/Accident Reporting Form

Hough End Griffins JFC



Football Club Incident/Accident Reporting Form

1. Site where accident took place

2. Name of person in charge of session/competition

3. Name of injured person

4. Address of injured person

5. Date and time of incident/accident

6. Nature of accident/incident

7. Give details of how and precisely where the accident took place.

Describe what activity was taking place, eg. training programme, getting changed, etc.

8. Give details of the action taken including any first aid treatment and the name(s) of the first-aider(s).

9. Were any of the following contacted

Police Yes No

Ambulance Yes No

Parent/Guardian Yes No

10. What happened to the injured person after the accident? (eg. went home, went to hospital, carried on with session)

11. All of the above facts are a true and accurate record of the incident/accident.

Signed _____

Name (Print) _____

Date _____

In the event of a serious injury or accident, can the relevant Team Coach or Team Manager please complete this form & forward it the Hough End Griffins Club Secretary